How to use "iAM smart"(using "iAM Smart" on your mobile phone)

This video will introduce the functions of "iAM Smart" through submitting a licence application that requires a digital signature by "iAM Smart+" as an example.

The graphics in this video (including screen contents) may have been enhanced with artistic effects or simplified for demonstration purposes. Please refer to the applications for the actual content.

"iAM Smart" functions include:

1. Authentication;

2. "e-ME" Form Filling;

3. Digital Signing; and

4. Personalised Notifications.

Make sure you have installed "iAM Smart" App on your smartphone, and registered an "iAM Smart+" account.

1. Authentication

Launch the "iAM Smart" App on your smartphone and perform biometric authentication to log in to "iAM Smart".

Press the arrow button next to the Licence service to log in the Licence service directly.

2. "e-ME" Form Filling

After successfully log in, tap the "Apply for a licence" button to apply for a

licence.

Licence service will display the licence application form and you have to fill in

your personal information such as English name, phone number and email

address.

Then, tap the "Use "e-ME"" button to use the "e-ME" form filling function.

Then, the phone will switch to the "iAM Smart" mobile app automatically. The

information you have saved in the "e-ME" will be displayed. All information on

"e-ME" are provided by the user voluntarily. You may choose freely which

information is to be filled in the form by selecting the checkbox next to the

information displayed. Tap the "Agree to use" button to authorise "iAM Smart"

to provide the information in "e-ME".

The phone will switch back to the Licence service automatically, and the

selected information will be filled in to the licence application form.

3. Digital Signing

The, tap the "Sign" button to sign the completed application form with "iAM

Smart" digital signature function.

Please mark down the information displayed including:

Department Name: Government Department

Service Name: Licence Service

Document Name: Licence Application Form

Identification Code: 1234

Then tap the "Launch "iAM Smart"" button, the phone will switch to the "iAM Smart"

App and display the information and identification code of the document to be signed. Before signing, please check the information shown on the screen and make sure that the information and the identification code are the same as that of the document you are going to sign. Then tap the "Sign" button and perform biometric authentication to sign the document.

Your licence application has been signed and submitted successfully.

4. Personalised Notification

After the submission, you will receive a notification on the "iAM Smart" mobile app informing you that the government department concerned has received your licence application.

For details, please visit the "iAM Smart" website at iamsmart.gov.hk.